



REPUBLIC OF ESTONIA
MINISTRY OF CULTURE

European Commission, DG EAC, Sports Unit
Eac-Sport@ec.europa.eu; Paula-
Corina.WOJTAS@ec.europa.eu

25.05.2026 No 9-1/581-1

The Peer Learning Activity (PLA) on “State Sport Information Systems and Evidence-Based Policy-Making”

Dear European Commission EAC Sports Unit,

Please find attached the final report on the Peer Learning Activity (PLA) titled “**State Sport Information Systems and Evidence-Based Policy-Making**”.

This report provides a comprehensive overview of the insights, best practices, and conclusions shared during the activity, highlighting the role of robust data systems in shaping effective, evidence-based sports policies.

We would like to take this opportunity to thank the European Commission for its continuous support of these knowledge-sharing initiatives. We trust that the findings within this report will contribute significantly to our collective goals and future collaborations.
Thank you for your time and consideration.

Yours sincerely,

Merilin Piipuu
Secretary General

Kadri Jauram +372 5565 2788
kadri.jauram@kul.ee

ANNEX 4 : FINANCIAL STATEMENT

All amounts should be provided in euro

Project title	State Sport Information Systems and Evidence-Based Policy-Making
Name of the applicant	Estonian Ministry of Culture
Grant agreement reference number	EAC-20XX-XXXX
Maximum co-financing rate:	80,00%
Maximum amount per grant in euro	€25 000,00

Overview of expenditure and revenue

Overview of expenditure			
Estimated eligible costs	Approved Expenditure in EUR	Actual Expenditure in EUR	Remarks
A. Personnel costs (Employees, Natural persons under direct contract, Secoded persons, SME owners and natural person beneficiaries, Volunteers)	5520	€4 820,00	
B. Sub-contracting costs			
C. Purchase costs (Travel, accommodation and subsistence, Equipment, Other goods, seminars & conferences, works and services)	24875	€19 503,93	
D. Other cost categories (Financial support to third parties)			
Total direct costs (categories A - D)	30395	€24 323,93	
E. Indirect costs (overheads up to 7%)	2127,65	€1 702,68	
Grand Total eligible costs (categories A - E)	32522,65	26 026,61	
Overview of revenue			
Estimated contributions	Approved Revenue in EUR	Actual Revenue in EUR	Remarks
A. Grant requested from the Commission	25000	20 821,0000	
B. Income generated by the action			
C. Financial contribution from third parties			
D. Financial contribution of the beneficiary (own resources)	7522,65	5 205,6100	
Grand Total contributions (categories A - D)	32522,65	26 026,6100	
Budget can be validated			

This template consists of 7 tab sheets (including this one), it has embedded calculation formulas (such as sum-ups), drop down lists as well as automatic links of the sub-total amounts to the above overview template.

Column C which contains the approved expenditure and revenue has to be filled in manually.

Section Actual Expenditure' (grey cells):

- Rows A to E are automatically filled-in when the related tab sections A to E are manually filled-in by the beneficiary.

Section 'Actual Revenue':

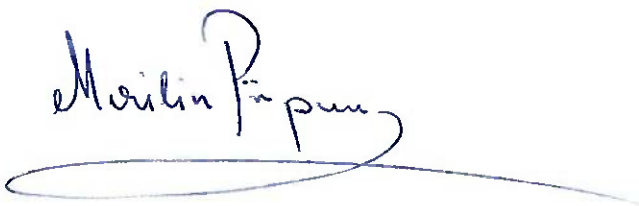
- Rows A to D and must be completed directly in this overview template (white cells). Please manually complete this section above.

For more information on how to fill in the template, please refer to tab 'Guidance to the applicants'.

Please note that one or more error messages will appear in the Remarks column of the budget table if one or more conditions are not met - please revise accordingly.

Please note that the budget cannot be validated until all errors are resolved.

In the absence of any remarks, a green "Budget can be validated" message will appear at the bottom of the table above.



B. Sub-contracting

Specific information and guidelines regarding this expenditure category:

Please carefully read the following information, then fill in the financial statement table below.

This expenditure category covers the costs incurred in the framework of contracts for the provision of services concluded between the beneficiary and one or more sub-contractors.

Beneficiaries that are 'contracting authorities/entities' within the meaning of the EU Directives on public procurement must also comply with the national law on public procurement.

Indicatively, this expenditure category can notably cover two kinds of costs:

- Costs related to external consultancy services, studies, or professional services in a specific field (e.g. communication and IT services)
- Costs related to human resources working on the project, but not directly employed by the beneficiary (e.g. freelance or interim staff, independent consultants)

*Fill in the budget tables belows by completing the fields in white
All amounts to be provided in euro*

Sub-contract #	Description of the service provided	Total cost
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
Total cost		



C. Purchase costs

Specific information and guidelines regarding this expenditure category:

Please carefully read the following information, then fill in the financial statement table below.

C.1. Purchase for travel, accommodation and subsistence must be declared as follows:
 - as unit costs in accordance with the method set out in Annex 2a if covered by Commission Decision C(2021)35 as last amended;
 - only if not covered by the decision, as estimated real costs based on the price of flight/train tickets and of accommodation and subsistence expenses.
 All costs should be reasonable and in line with the beneficiary's usual practices on travel.

C.2. Equipment may include any item, tool, material or product that is deemed necessary to complete the project. Its actual cost must be declared and depreciated in accordance with international accounting standards and the beneficiary's usual accounting practices.
 Note also that computer or other office equipment used for the administration of the project is included under the maximum 7% overheads (see category E. Indirect costs of the budget template) and will not be accepted as a separate eligible costs.

C.3. Other goods, seminars & conferences, workshops or services may include the miscellaneous costs related to the project such as e.g. cost of venues, event-catering, interpretation, speakers' fees, communication and promotion costs etc.
 For some items listed under C.2. and C.3. a project utilisation rate may be requested. This utilisation rate corresponds to the level up to which the item was used for the completion of the project itself.

Fill in the budget table belows by completing the fields in white
 All amounts to be provided in euro

C.1. TRAVEL, ACCOMMODATION AND SUBSISTENCE

Travel, accommodation and subsistence expenses for STAFF													
Purpose of the journey	Country of departure	Country of destination	Number of return journeys	Average travel costs per return journey	Total travel costs	Accommodation location	Number of nights	Cost per night	Total accommodation cost	Number of days' subsistence	Average subsistence costs per day	Total subsistence expenses	Total cost
Estonia meeting (Kairis Uip - organiser travelling from Tartu needs accom)	Estonia	Estonia	1	40,00	40,00								40,00
Total cost											40,00	40,00	

C.2. EQUIPMENT

Travel, accommodation and subsistence expenses for PARTICIPANTS IN EVENTS													
Purpose of the journey	Country of departure	Country of destination	Number of return journeys	Average travel costs per return journey	Total travel costs	Accommodation location	Number of nights	Cost per night	Total accommodation cost	Number of days' subsistence	Average subsistence costs per day	Total subsistence expenses	Total cost
3 speakers travel cost	Europa	Estonia	3	424,80	1 274,40								1 274,40
Accommodation (all together)							1	5795	5795,00				5 795,00
Total cost											1 274,40	6 795,00	7 069,40

Item description	Number of items	Cost per item	Project utilisation rate	Depreciation rate	Total cost
			<Select project utilisation rate>	<Select project utilisation rate>	
			<Select project utilisation rate>	<Select project utilisation rate>	

Maria P. P. P.

E. Indirect costs

Specific information and guidelines regarding this expenditure category:

Please carefully read the following information.

This expenditure category covers the general management expenses of the project for the beneficiary. Indirect costs will be reimbursed at the flat-rate of the eligible direct costs as indicated in the Grant Agreement (categories A - D, except volunteers costs and exempted specific costs categories, if any).

It is therefore recommended to first fill in categories A - D in order to know the maximum amount that can be requested under this expenditure category.

The overall maximum amount for indirect costs that can be requested, as calculated upon the data provided in sections A - D, is provided below.

a. Total direct eligible costs (categories A - D)	24 323,93
b. Volunteers costs (category A.5)	
(a) - (b)	24 323,93
Flat-rate indicated in the Grant Agreement	7,00%
Amount of indirect costs (flat-rate up to 7%)	1 702,68

